

Date: November 14, 2019

Location: Department for Aging and Rehabilitative Services

8004 Franklin Farms Drive, Lobby conference room

Henrico, VA 23229

**Grant Review Team Meeting – Proposal Review**

**MINUTES**

**Attendees:**

**Board Members:**

Donna Lockwood

Mary McAdam

Phillip Caldwell

Ethel Parris Gainer

Alexus Smith

**Board Staff:**

John Cimino

Nia Harrison

Jason Withers

The meeting was called to order at 9:11 AM. At that time, Grant Review Team Alexus Smith moved that the Grant Review Team convene in closed session pursuant to Section 2.2-3711A(29) of the Code of Virginia to review the proposal applications submitted in response to the Board’s FFY 2020 Request for Proposals.

The meeting adjourned at 3:24 PM